

Brunswick Community Library
BOT Meeting 9/17/19

Present: Sara Hopkins, Laurel Colasurdo, Ann Clemente, Maureen Cox, Dan Casale, Matt Perfetti, Marthe Gabey, Jenn Schatz, Kevin Mainello, Anne Poletto

Excused: Alix Duggan, Tom Mahoney

Call to Order: 6:10 pm

Approval of July minutes; motion made by Maureen Cox, second by Anne Poletto.

Treasurer's Report; motion to accept report made by Finance Committee, second by Jenn Schatz.

Director's Report:

Door count >3000, average daily door count 120.

Circulation hard cover and digital 5600.

Passport revenue \$4200 so far in 2019.

90 programs this summer. BCL promotes Community Wellness which means that the programs are more than just 'fun'. They build community and increase social interaction.

ALA worth for July/August. Worth of \$21800 for \$532 cost. If books/movies added in the worth is \$173000. Children's programs attendance - 603. Adult program attendance - 308. Summer Reading Program logged 8600 hours of reading.

Social media presence is steady.

Rubber Ducky Club started 9/17/19 to advance early literacy. It targets children age 0-5.

10 Year Anniversary 9/27/19. Plan is to show Detective Pikachu movie outside to move inside in case of rain.

Trunk or Treat is on 10/31/19. Question of obtaining a port-a-potty was raised.

Old Business:

Annual Fund: Receiving checks. \$5100 since letter went out. Suggestion was made to advertise on the website starting after Halloween and place flyers in the books as they are checked out.

Director Evaluation: The tool is in place. Human Resource Committee to do the evaluation. Matt Perfetti spoke on the value of involving Sara in the evaluation process.

No Smoking signs have arrived and are installed.

Construction Grant: In 2018 we used the funds on the door and insulation. The 2019 'ask' is for the vestibule. UHLS will contact us by October with amount granted.

The gift BCL got from Dan Casale from Rensselaer Co. last year. Dan Casale will look into this.

Committee Report:

Building and Grounds: United Asphalt, John Barna restriped the parking lot as a gift to the library. All he requested was a thank you to United Asphalt on Facebook. Alix is researching temporary structures placed on a slab and retrofitting the basement which would require the addition of a lift and secondary egress. Alix will present her ideas next month. Kevin Mainello

cleaned the gutters. He suggests the building needs power washing and some siding needs replacing. Kevin will try to match the siding. Kevin has also identified a soft spot in the roof. He will check it out.

Cascades Papermill will take the books, just need volunteers.

Human Resource Committee:

7 policies for adoption: Animal Policy, Breast Feeding Policy, Circulation Policy, Facilities Policy, Human Resource Policy, Workplace Lactation Policy, and Service Animal Policy. Vote to adopt accepted.

Nominating Committee:

Accepted the resumes from 2 applicants. Interviews with these applicants will be set up. There are 2 more people interested.

Friends of the Library Report:

\$1074 made from concert 50/50. 11/15/19 is the date for Art at the Library. Cost is \$5 a ticket. Refreshments will be available as well as raffles.

New Business:

Ann Clemente proposed an Ad Hoc committee to investigate using PayPal as our donation site. The committee will be made up of Laurel Colasurdo, Maureen Cox, and Ann Clemente.

The suggestion to change the Saturday operating hours was brought up. Hours are currently 10-6. Door count is around 60 as opposed to 120 Monday through Friday. Sara recommends decreasing hours to 10-4. We will revisit this idea next month.

Ann asked if there were any items to add to the town newsletter. The suggestion was made to add notice of Sara's award and programs for special needs. This is a great suggestion.

Ann Clemente thanked Maureen Cox and her family for taking care of the garbage at BCL for years. BCL has now retained a collection company.

Close of meeting: 7:40pm. Motion made by Kevin Mainello. Second by Anne Poletto.

Submitted by M. Gabey