

Brunswick Community Library
Board of Trustees Meeting Minutes
September 20, 2022

Attendees: Dan Casale, Maureen Cox, Marthe Ann Gabey, Grace Kosinski, Jen Mainello, Kevin Mainello, Matt Perfetti, Anne Poletto, Jennifer Shatz, Andrea Wedler

Excused: Alix Duggan, Sara Hopkins, Kelley Triscari

Call to order 6:01 PM

Approval of July 2022 minutes – Motion to accept by Maureen Cox; seconded by Matt Perfetti; all in favor; motion carried. There was no meeting in August.

Treasurer's Report – The financial statements were circulated via email. Maureen noted that we were in a good place – 66% of the way through the year, spent 66% of the budget, and received 66% of the income. The monies from the town and school are due next quarter. The passport income is way over budget. The funds received in memory of Don Hauser and Tom Mahoney show how much the library touched their and their families' lives. The Finance Committee moved to approve the Treasurer's Report; seconded by Kevin Mainello; all in favor; motion carried.

Director's Report – The full report was distributed via email. Marthe Ann reviewed the highlights and noted that the month went nicely.

Committee reports:

Building and Grounds – The check to repair the damaged corner near the desk was received. Alix will donate the cost of the labor towards new downspouts. Alix is still getting quotes for the convenience outlet. All the work for the open grant has been completed, so pictures will be taken in order to complete the process.

Annual Appeal/Fundraising – Fall Fest is this weekend. Jen M said she is in good shape with helpers, but could use some donut packagers for Engel's Acres cider donut donation. Anne and Maureen volunteered, with Maureen picking up the donuts and cider. The day of the event, we need Sarah to point out the vendors and guide them to their spots and need other volunteers to help direct people. Maureen has a microphone. An extra garbage can is being dropped off. We should be good for cleanup – just have to make sure the vendors are all set and everything is back inside. The food vendors are Upstate Cookie Shack and Dante's Pizza. Jen M is going to check with Sarah on the donations for the bake sale table. Alix will decorate around the greenhouse, which will be used for the cat meet and greet. Marthe Ann will check with Kelley on the Fall appeal letter and we will have a "stuffing" meeting when it is ready to mail.

Human Resources – Sarah reached out to the committee because the *Fax and Copier Policy* has flat fees for service whereas the *Computer and Internet Use Policy* has donations. Jenn Shatz moved to change "fees" to "suggested donations" in the *Fax and Copier Policy*. Maureen

Cox seconded; all in favor; motion carried. Jenn would like the Budget committee to consider charging businesses for using the library and review any tax implications.

Technology – the Google doc demo still needs to be scheduled

Nominating – Fred Wobrock is coming on in January. Jennifer Gordon is attending tonight's meeting. Marthe Ann Gabey moved to have Jennifer Gordon join the Board. Dan Casale seconded the motion; all in favor; motion carried. She is filling Tom Mahoney's term.

Budget – The committee met to discuss financial needs and are comparing us with other libraries. It will be interesting to see the outcome of tonight's vote for the Troy Library's request for a tax increase that would cost the average homeowner \$15 a year.

Old Business:

Braver Angels – the Board agreed that this was not a good fit to be held at the Library. Sarah let the representative from the group know.

Little Free Libraries – The ones at Tamarac and Engel's Acres are in rough shape. Sarah hasn't heard from the Boy Scouts, so Maureen will reach out.

New Business:

Memorial Bench – The library would like to purchase a bench in memory of Tom Mahoney. We thought that during Fall Fest would be a good time to review possible locations. Marthe Ann Gabey moved that donation money be set aside for the bench and associated pavers/concrete pad; seconded by Maureen Cox; all in favor; motion carried.

Bridge Club – Two members of the Bridge Club were in attendance to bring to our attention that the Library is very noisy during their scheduled time on Mondays from 1 PM to 3 PM. They use the old meeting room, since the Study room is too small. It was noted that the door is no longer on that room. Marthe Ann will discuss with Sarah and get back to them.

Next meeting – 10/18/2022 at 6 PM

Town Board meetings –10/13/2022 at 7 PM, with Matt attending.

Meeting adjourned at 6:55 PM as moved by Maureen Cox; seconded by Jenn Shatz; all in favor; motion carried.

Respectfully submitted,

Anne Poletto