

**Brunswick Community Library**  
**Board of Trustees Meeting Minutes**

**March 15, 2022**

Attendees: Dan Casale, Alix Duggan, Sara Hopkins, Grace Kosinski, Jen Mainello, Matt Perfetti, Anne Poletto, Jennifer Shatz

Excused: Maureen Cox, Marthe Ann Gabey, Tom Mahoney, Kevin Mainello, Kelley Triscari

Call to order 6:00 PM

Approval of February 2022 minutes – Motion to accept by Alix Duggan; seconded by Jenn Shatz; all in favor; motion carried.

Treasurer's Report – The financial statements were circulated via email. There was no Finance Committee meeting this month. Things were uneventful and investments increased. Alix Duggan moved to approve the Treasurer's Report for February; seconded by Grace Kosinski; all in favor; motion carried.

Director's Report – The full report was distributed via email. There has been heavy usage of the space for studying and play dates. The Children's programs are still the hottest. The Humanities Grant paid for this Friday's Celtic music program. Other upcoming events include seed planting and a shoulder pain workshop. We're starting to get back into the swing of having programs again. We are looking for donations of plastic eggs, candy, and toys for the Easter story walk. Outdoor decorations would also be welcome. The plan is to have the families call ahead and then the eggs would be placed outside and labeled for the children.

Committee reports:

Building and Grounds – Crisafulli Brothers Plumbing & Heating completed the HVAC update and UV filtering, with funds coming out of the budget and grant, respectively. Waiting to run power to the shed.

Annual Appeal/Fundraising – Garden Day is scheduled for 6/4. The Pig Pit has closed so we need to look for other options. We should start to get the former "friends" involved. Jen M. will order the new sign. A Recover Room fundraiser will be held on Thursday, 5/12. The sample vendor contract is under review. For the Fall Fest, we want to look for authors, perhaps, someone to read. The letter for the Spring Appeal is ready; we have time before it has to go out.

Human Resources – Nothing new to report. The new Technology process will be reviewed.

Technology – The Google drive demonstration planned for tonight is postponed until next month, pushing everything else back one month. Alix read the proposed procedure. The trustees are asked to bring their personal devices next month.

Nominating – We are looking to add two new people in 2023 and two in 2024, as well as replace Laurel's position. Dan will get in touch with Laurel to get caught up. The board members should be recommending people, but they must live in Brunswick and, preferably, be Library patrons. Sara will send an email to ask for additional committee members.

Old Business:

Mask update – we are following the school's guidelines, so currently masks are not required. Sara and the staff have been wearing masks to continue to make patrons comfortable. She wants to leave up the plastic shields.

Girl Scout project – Sara has been working with her. They will be doing a seed planting workshop and may put up raised-bed gardens.

New Business:

Quilt show – Alix has arranged for her quilting group to have their June meeting at the library. They will be having a mini quilt show displaying their quilts and the book covers they represent.

Town Board meetings –4/14/2022 at 7 PM.

Next meeting –4/19/2022 at 6 PM.

Meeting adjourned at 6:52 PM as moved by Jenn Shatz; seconded by Matt Perfetti; all in favor; motion carried.

Respectfully submitted,

Anne Poletto