

Brunswick Community Library
Board of Trustees Meeting Minutes

June 21, 2022

Attendees: Maureen Cox, Alix Duggan, Marthe Ann Gabey, Sara Hopkins, Grace Kosinski, Jen Mainello, Anne Poletto, Jennifer Shatz, Kelley Triscari

Excused: Dan Casale, Tom Mahoney, Kevin Mainello, Matt Perfetti

Call to order 6:03 PM

Approval of April and May 2022 minutes – Motion to accept by Maureen Cox; seconded by Grace Kosinski; all in favor; motion carried.

Treasurer's Report – The financial statements were circulated via email. All is good. Maintenance is a little high, but will average out. The Finance Committee moved to approve the Treasurer's Report for April and May; seconded by Jenn Shatz; all in favor; motion carried.

Director's Report – The full report was distributed via email. Attendance/circulation numbers have been stable. Sara had circulated an email to the trustees about a "Hide The Pride" campaign where individuals are encouraged to check out books with LGBTQIA subject matter and not return them. We did receive one official complaint request to remove a book and Sara's draft response was well-written. Sara wanted to let us know that some libraries were seeing increased aggression and that we might hear from patrons or the public. Usually, we are small enough to fly under the radar. We no longer "label" books and materials because it could draw attention to the person checking them out. There was a discussion concerning changing language in the policy to say that the Library can not censor materials. It was decided that it may draw more attention to the issue and is probably better to address individually. Sara said the one bad thing about Garden Day was that there was too much garbage. Jen M. suggested contacting the waste company the next time to get an extra bin.

Committee reports:

Building and Grounds – The power to the shed was installed a few days before Garden Day. Unfortunately, the bathroom floor was damaged but the repair will be covered by the electrician. The gutter downspouts will be purchased with extra grant money. UHLS will pay to repair the damaged corner next to the display cabinet. Jen M. asked if there were plans to do anything to the walkway to the shed to minimize any tripping hazard. Kevin M. wants to build up the area around the sidewalk using the extra mulch.

Annual Appeal/Fundraising – The total income for Garden Day was \$3,492.50 (bbq - \$1,243; bake sale - \$220; vendor donations - \$535.50; kokedamas - \$140; raffle - \$114; book sale \$126; plant/mulch - \$1,114). Iron Works Grill suggested doing just a meal on a weekday evening, instead of holding it at the event. Grace said that she needed more people for cleanup. Maureen suggested having set time slots to spread people out. Kelley reported that the spring appeal was running a little behind. The Fall Fest is scheduled for 9/24 and vendors are being contacted. It is hoped that the outside outlet can be fixed before then. We are trying for a

variety of vendors. Julie Chapman is committed. Maureen has a microphone and amp, if needed.

Human Resources – The Video and Photography policy is still in process. We want to address the case of people coming in and filming, saying that it is their first amendment right. We have privacy laws and it could be considered harassment. Sara reviews the procedure with her staff and provides tips for de-escalation.

Technology – Thanks to Sara, we are getting three Chromebooks from another library. We should still upgrade the laptops, since it was in the budget.

Nominating – Jenn Shatz nominated Andrea Wedler to fill Laurel's unfinished term. Seconded by Alix Duggan. All in favor. Motion carried. Jennifer Gordon is also interested and communicated via email with Dan.

Old Business:

Girl Scout project – Unveiled on Garden Day. Isabel's gold award project was to set up the greenhouse, compost, and raised beds. Ongoing maintenance will require turning the compost and mowing inside the fence. Marthe Ann hopes that we can grow a group to oversee the project.

Google Docs – time can be scheduled for additional training

New Business:

NYLA award nominations – Alix would like to nominate Sara for the Mary Bobinski Innovative Public Library Director Award and Angela for the Distinguished Achievement Award. Marthe Ann Gabey moved to have Alix Duggan submit the nominations. Seconded by Andrea Wedler. All in favor. Motion Carried.

Town concerts – Anne reminded everyone that the first town concert is next Tuesday, 6/28, and the Library is responsible for the 50/50 raffle.

Next meeting –7/19/2022 at 6 PM

Town Board meetings –7/14/2022 at 7 PM. The list of people signed up for the remaining town board meetings will be provided in the near future.

Meeting adjourned at 7:09 PM as moved by Maureen Cox; seconded by Jenn Shatz; all in favor; motion carried.

Respectfully submitted,

Anne Poletto