

**Brunswick Community Library
Board of Trustees Meeting
July 16, 2019**

Attendees: Sara Hopkins, Anne Clemente, Laurel Colarsurdo, Dan Casale, Kevin Mainello, Ann Poletto, Tom Mahoney, Marthe Gabey, Maureen Cox, Alix Duggan

Excused: Jenn Schatz, Matt Perfetti

Call to Order: 6:03 pm. Motion by Ann Clemente, second by Laurel Colarsurdo.

Treasurers Report: Motion to accept report made by Finance Committee, second by Tom Mahoney.

Directors Report: Customer count for June 2019 2816, Computer usage 151. Physical circulation 3819 (+8% from 2018), Digital circulation 1036 (-1% from 2018), Total circulation 4855. Total programs 39 with an attendance of 1006. Children's events total attendance 718, Adult events total attendance 288. A program which measures program value to the community showed the BCL program budget of \$266 produced a worth of \$9346 for June 2019. A UHLS report showed that the BCL budget had \$12.70 per capita support compared to an average of \$43.95. North Greenbush library which is closest to BCL in size has \$25.71 per capita support. This means BCL does a lot with a low per capita support. BCL as an association library can petition to collect out own taxes. In addition, the money we get from the school budget may effect resident's STAR rebate. Therefore, petitioning for an increase in aid from the school district may not be to our advantage. BCL has a large social media presence with 1.2 thousand interactions a month, much higher than surrounding libraries. Sara was on News10 promoting the Summer Reading Program. The segment was well received. The Annual Appeal letter will go out this week. Sara is considering a possible 'Book Fair' with several local authors.

Committee Reports:

Building and Grounds: 1) Work with the architect; update the invoice/payment, update the drawings to suit our needs, and therefore, will take a break to re-evaluate our needs. 2) Alix showed the board her drawings. She reminded us all our goals are based on our mission statement. Our goals at this time are to increase space for community activity, increase the collection, and increase staff area. She discussed temporary vs. permanent changes to the structure, and 3) Grant application which is due in October was discussed. Suggestions to include new shelving, upgrade security system, move the vestibule out and a possible lift to make the basement a space the public can use.

Human Resources: Met with Buildings and Grounds to construct a general contact and emergency list. Will start work on more comprehensive emergency procedure policy.

Nominating Committee: Julia Messia is interested in becoming a trustee. Ann Clemente will contact her and set up interview.

Friends of the Library: Doing the 50/50 at tonight's Brunswick concert. \$450 was collect on first raffle night.

New Business: Matt Perfetti and Ann Clemente working on director's evaluation. They anticipate a September evaluation. UHLS update-NYS aid finalized with 96.6 million dollars for libraries in the budget. 34 million budgeted for construction. The BCL 10 year celebration at the current location is scheduled for 9/29/19. Sara is leaning toward a week long celebration culminating with a Friday night party featuring a movie and snacks.

Next meeting September 17, 2019.

Town meeting August 8, 2019 - Alix Duggan to attend.

Town meeting September 12 - Marthe Gabey to attend.

Meeting adjourned: 7:35pm. Motion by Ann Clemente, second by Maureen Cox

Submitted by Marthe Gabey