

Brunswick Community Library  
Board of Trustee Meeting  
January 15, 2019

Attendees: Natalie Hurteau, Laurel Colasurdo, Marthe Ann Gabey, Anne Poletto, Ann Clemente, Maureen Cox, Kevin Mainello, Tom Mahoney, Matt Perfetti, Jenn Schatz, Dan Casale.

Guest: Fred Wobrock

Excused: Amy Kiley

6:38 pm: Call to Order: Ann Clemente

Approval of November 2018 minutes with correction that McCarthy grant was received. Motion to accept by Maureen Cox. Second by Laurel Colasurdo.

Approval of Treasurer's Report January 2019. Maureen Cox noted that the library is down \$7402 in investments. The McCarthy grant has been received and will be used to buy laptops and Bloxals. Motion to accept from Finance Committee. Second by Kevin Mainello.

Approval of Director's Report January 2019. Natalie Hurteau noted that patronage down slightly in December likely influenced by three day where library closed due to holiday. The Tots class is going very well and Sara may add a third class. All other program stats are high; the winter reading club has 82 patrons signed up, a nonfiction winter reading club has started with the first book being Michelle Obama's "Becoming". STEAM has been moved to Thursday. Driver's safety class will be scheduled, an every other month schedule works well. A new clerk Loyce Szlarnsky has been hired to work Saturdays. BCL is now a Field Goods location, the agreement is that the library is a pick up location and we get a fee from each member. So far the library will get \$4/week. The library will be open MLK and President's Day. Natalie will coordinate with Carrie from ARC to provide training for staff to better handle patrons with cognitive and physical disabilities. Jake Ashby will be visiting BCL on March 28 to work with STEAM patrons. The library will be changing the egg hunt to a 'Bunny Hop' to try to control the crowds better. A Bunny Hop would be similar to the Trunk or Treat. Lastly, the Rensselaer Chamber of Commerce has asked the library to 'host' the coffee bar at their Meet the Legislature Day. This would cost \$250. Our marketing budget is \$550. The suggestion was made to try to 'host' in conjunction with other small libraries such as Poestenkill or Grafton to cut out costs. This will be tabled and a possible email vote to follow. Motion to accept by Tom Mahoney. Second by Marthe Ann Gabey.

Old Business:

Long Range Plan: The committee is on step 5 of 7. At this point the main recommendation from focus group and questionnaire is for expansion for collections/services/programs. The committee will meet to plan next step.

Building and Grounds Committee: Contract has been received from Gavin Landscaping. Quotes for new fire door will be received by 1/25/19. Gene's Plumbing & Heating has given a

quote of \$864 to install a water heater safety valve which would turn off the heater in case of flood/emergency. This valve can be moved to a new water tank in the future. The current water tank is over 10 years old. Motion made to fund the valve from annual appeal by Maureen Cox. Second by Anne Poleto.

Capital Campaign Committee: Laurel Colasurdo suggests renaming the fund raiser as an 'impact' campaign. A meeting comprised of Laurel Colasurdo, Amy Kiley, Marie Stetak, Jen Shatz, and Fred Wobrock will be scheduled. Laurel is aiming to start fundraising in the spring.

Friends of the Library: Anne Poleto attended the Friends meeting and reports an Art Show has been scheduled for March 15. This will be held at the library. They are looking for local artists to participate. Garden Day is June 8, 2019 from 9-1. All participants are being urged to 'wash' the roots of their plants. A quilt raffle is ongoing, \$130 as been raised so far. The Friends would like more space in the basement and that would mean moving the books out. There was discussion about different groups (Boys Scouts, Girl Scouts, Albany Academy) that may be able to use the removal effort as a community project. Maureen Cox, Jenn Shatz and Laurel Colasurdo will make inquiries. The Friends have given the library \$400 for snow shoes. A raffle for the winter reading program has begun. Lastly, they would like to have a Christmas fundraiser similar to Poestenkill library which involves making a donation for a Christmas light in someone's name.

Policy Committee: Patron Code of Conduct and Laptop Policy was discussed. No changes. Motion to accept new policy by Dan Casale. Second by Laurel Colasurdo.

New Business:

Natalie will send email of open committee slots. A sheet to sign up to attend the Town board meeting was passed around. Natalie will send this out also.

My Card. Natalie Hurteau discussed that UHLS has created a 'My Card' which is similar to the BrunJr card. The My Card eliminates barriers for kids without guardians from using the library. They can check out up to 5 items fine free. UHLS is developing a template. BCL policy does not allow patrons less than 12 years old from using the library. UHLS is asking all member libraries to accept the My Card. If BCL accepts the My Cards this will not be a conflict with our current policy.

Advocacy Day. Natalie Hurteau announced Advocacy Day at the New York legislature is February 27, 2019. New York state libraries will be asking for 2 million dollars for the library system. In addition, they will be asking for 40 million dollars to support libraries secondary to lack of funding for the census. This year the census is online only. The libraries expect an increase in demand for help. The libraries would like to meet this demand. The addition money would be used to keep branches open more hours, provide more staff help and possible buy more computers.

Meeting adjourn 7:38 pm. Motion to adjourn by Maureen Cox. Second by Anne Poleto.

Submitted by M. Gabey