



BOARD OF TRUSTEES MEETING MINUTES February 24, 2026 - 6pm

The Brunswick Community Library provides access to life-long learning, resources, engaging activities, and an inclusive community space for all.

Call to Order: 6:07 pm

Present: Virginia Anderson, Brittany DeWire, Alix Duggan, Rick Jensen, Meredith Lee-Clark, Jonathan Mann, Annie Metzger, Carol Rosbozom, Jenn Shatz, Yusuf Silk, Andrea Wedler, Debra Zaffuts, Sara Hopkins

Excused: Therese Goyette

Approval of January 2026 meeting minutes: Motion to approve by Alix; seconded by Yusuf. All in favor save Deb who abstained from voting due to honesty about not having read them, motion carried unanimously.

Treasurer's Report

- Approval of January 2026 Treasurer's Report: The Treasurer sent the report via email in the days leading up to the meeting, and the Finance Committee met immediately prior to this meeting to discuss the report. The Finance Committee motions to approve the Treasurer's Report; seconded by Meredith. All in favor, motion carried unanimously.
- Elk's dinner on Feb 2 netted us \$1450!

Director's Report

- The monthly statistics were shared with the board via email prior to this meeting.
- Highlights: we had some great Valentine's Day programs. We have speed puzzling coming up this Saturday - there are prizes! Also coming up is puzzle chess, where you use a chess timer while putting a puzzle together. Sara is working on a grant with our music folks in Albany to host an afternoon tea. We got our \$500 for the Equity Challenge about Facilities, thanks to Virginia helping Sara get it over the line. We still had money to spend from our grant from Scott Bendett, which was perfect because two computers died at the same time.
- Monthly Community Message: Encourage people to attend programs, request programs, propose programs!
- Mary Fellows has announced she is retiring from UHLS in April.

Committee Reports: Goals for 2026 Committee Work

- **Building & Grounds: Solve the septic mystery!**, concrete work, outdoor pavilion, finish brick walkway. Re-siding and insulation project will be shelved for a year. Buildings and grounds needs to arrange an in person meeting so the to-do list can be accomplished.
- **Fundraising / Annual Appeal:** Bring in more money. More smaller events. Plan a gala for 2028, the Library's (and Sara's) 40th birthday.
- **Nominating:** Work on the list of new people, figure out who will be the next President by June. Meredith proposed that Alix begin a "transition memo" detailing what jobs Alix-the-President does each month.

- **Personnel & Policy:** Fight the Man! We should all watch The Librarians. <https://thelibrariansfilm.com/streaming/> Finish UHLS Equity Challenge. Try to plan a dedicated Library Worker Training Day when the library is closed so all the workers can do development activities together - a conference or something.
- **Website Committee:** Accomplish an accessibility review on the website. Brainstorm how to reach non-web users.

New Business:

- Google Drive accounts for new Board Members (workshop on March 2 at 6pm)
- Confirm Conflict of Interest forms for all Board Members
- We should all attend **2026 Trustee Handbook Book Club Series** (all session meet from 5-6:30pm)
[April 16: Hiring and Evaluating the Library Director](#) presented by Brian Hildreth, Executive Director, Southern Tier Library System , [June 17: Laws and Regulations](#) presented by Trustee Handbook Co-author Rebekkah Smith Aldrich, [October 29: Duties and Responsibilities of Key Officer Roles](#), Panel Discussion moderated by Trustee Handbook Co-author Rebekkah Smith Aldrich
- We need to reschedule our annual trustee training session

Next Brunswick Town Council meeting: March 12, 2026 at 7pm (*Jonathan Mann attending for BCL*)

Next Library Board of Trustees meeting: March 17, 2026 at 6pm

Adjourn 7 pm. Motion to adjourn by Brittany, seconded by Yusuf. All in favor, motion carried unanimously.