

Brunswick COMMUNITY LIBRARY  
Board of Trustees Meeting  
February 20, 2018

Trustees in attendance: Fred Wobrock, Tom Mahoney, Ann Clemente, Dan Casale, Carrie Painter Shaw, Marthe Ann Gabey, Kevin Maniello, Laurel Colasurdo and Director Natalie Hurteau

Excused: Maureen Cox, Anne Poletto, Amy Kiley

Call to Order: 6:01 p.m.

- I. Approval of the Minutes of January 16, 2018 meeting: MOTION: Ann Clemente moved, Marthe Ann seconded to accept minutes. All in favor, motion carried.
  
- II. Treasurer's Report: Given by Fred Wobrock. Reports of investments were emailed. The committee made the motion to accept Maureen's report, Kevin Maniello seconded. All in favor, motion carried. Maureen moved \$20,000 of the operating fund checking into money market. Tom Mahoney moved to accept the Treasurer's Report, Marthe Ann Gabey seconded. All in favor, motion carried. Clarification of Book Label per book donor.
  
- III. Director's Report:  
Report was sent via email. Circulation is up from last month and last year. There is an issue with the patron counter; may need to be replaced. Sara is doing BEEP at Tamarac. In April, starting Fridays, there will be a series class for Tweens and alternate with Adults the following month. Hired on a new employee Danielle Lanzarotta. Danielle is covering the extra shifts that Karen and Sophia took to replace Sue. Relocated collections to allow growth

and better organization for potential internet café. Farmer's Market recruitment is underway: Tarbox Farm and Laughing Earth are interested. Summer Reading Program—ask the friends to sponsor local animal shelter. Depending on how successful BEEP is, SRP may mirror the “building sessions” programming. Ann Clemente moved to approve the Director's report, Carrie Painter Shaw seconded. All in favor, motion carried

IV. By-Laws discussion:

No language will be changed in the by-laws. The definition of “excused” is defined and agreed upon by the board as any kind of communication to the Board President or Secretary prior the monthly board meeting. “Absent” is defined and agreed upon by the board as no communication to the President or Secretary prior the monthly board meeting, explaining their lack of attendance.

Carrie Painter Shaw made a motion and Laurel Colasurdo seconded, All in Favor, motion passed

V. Long Range Plan—Tim Burke to come out to discuss Brunswick's long range plan.

VI. McCarthy Grant—Due April 10<sup>th</sup>

Natalie and Sara will be working on the McCarthy Grant. The project/request this year will focus on 6 laptop/tablets with a license for Boxels, to gain better quality STEAM classes and also to enhance the internet café for the Library to go wireless

VII.

Fine Free Policy

Discussion of the pros and cons of going Fine Free were discussed. We want to teach our community, “community sharing,” eliminate shame, and expand access and equality to all. Natalie to rework

Circulation Policy to reflect Fine Free procedures and will submit updated policy to the board at the next board meeting. Motion to go Fine Free on April 1<sup>st</sup> by Carrie Painter Shaw, Seconded by Marthe Ann Gabey. All in favor, motion carried.

VIII. 2018 Budget Approval

The 2018 Budget reflects the Fine Free Policy and updated LLSA money. Fred Wobrock made a motion to pass the 2018 Budget, Tom Mahoney seconded. All in favor, motion carried

IX. Committee Reports:

Building and Grounds: Discussion of propane tank, need to follow up. Possibly going for a construction grant to remodel the program room and “living-room” of the library. Need to discuss at long-range plan meeting.

Friends: Made over \$400 at their last book sale

UHLS: Big push for Real People Real Dollars. Steps on how to submit the picture are located on the website and Natalie to do another Facebook Post. Kevin and Laurel to complete CORE trustee Training with Tim Burke.

The next Town meeting is March 8<sup>th</sup> @ 7pm.

The next Library Board meeting is March 20<sup>th</sup>

Meeting Adjourned at 7:05 p.m. Motioned made by Tom Mahoney, seconded by Carrie Painter Shaw.

Respectfully submitted,

Natalie Hurteau

February 26, 2018

