

**Brunswick Community Library  
Board of Trustees Meeting Minutes  
September 21, 2021**

Attendees: Laurel Colasurdo, Maureen Cox, Alix Duggan, Marthe Ann Gabey Sara Hopkins, Grace Kosinski, Jen Mainello, Kevin Mainello, Matt Perfetti, Anne Poleto, Jennifer Shatz,

Excused: Dan Casale, Tom Mahoney          Absent: Kelley Triscari

Call to order 6:07 PM

Approval of July 2021 minutes – Note: There was no meeting in August. Motion to accept by Maureen Cox; seconded by Alix Duggan; all in favor; motion carried.

Treasurer's Report – The budget looks good; starting to see money coming in from Passports; Sara has obtained several grants. The Finance Committee approved the Treasurer's Report for July and August; seconded by Laurel Colasurdo; all in favor; motion carried.

Director's Report – Medieval Day was held and the Summer Reading Program ended with almost 6000 hours of reading. A \$5000 Humanities grant was received, which will be put towards book purchases, museum pass purchases, and humanities-based programming. A \$600 grant was received to fund a writing workshop with author Susannah Risley. There has been an increase in the use of the study area. As expected, digital use is going down. The use of the building is almost back to pre-COVID levels. Laurel asked about the automatic auto-counter. Sara said that it is in the basement and she plans to put it back. Kevin offered to do it. Instead of Trunk-or-Treat, a Haunted Trail will be set up following the Story Walk path. It will run Friday through Sunday and the goodie bags will be in the shed.

Committee reports

Building and Grounds – No change on the 2<sup>nd</sup> bathroom. It has been 90% done for a while and should be inspected and finalized next week. Alix noted that the ventilation in the entire building should be upgraded and could be done as part of the existing grant. Kevin inquired about installing power to the shed; this might also be covered by the current construction grant.

Annual Appeal/Fundraising – The hope is to get the Appeal out on 11/1; we could meet in the library to put it together. Sara and Marthe Ann will review how to use the mailing certificate. Laurel hopes to be able to say that staff and trustees are committed. Still need to come up with a goal, but anything helps. For Fall Fest, there are donuts from Engel's Acres, apple cider being donated by Laurel, Livin' the Dream food truck; Upstate Cookie shack, firetrucks, live animals, and a craft. There are volunteers for the \$5 a bag book sale. There are tents and tables in the basement. Grace has a "thank you" sign. Engelke Farm is donating mums. We are still looking for pumpkin donations. Jen Mainello wants to start planning now for next year.

Human Resources – No change

Nominating – Laurel has received one suggestion and is waiting on a resume.

Technology – Haven't met yet; Marthe Ann to send the committee members names to Alix.

Old business

Covid-19 Abatement guidance – We are following CDC guidelines for schools. There are only two libraries not requiring masks. Most of the indoor programs have been smaller groups.

New Business

Trustee training – It will be held virtually. It is required for Grace, but anyone else may attend.

Next meeting –10/19/2021 at 6 PM.

Town Board meetings –10/14/2021 at 7 PM. Marthe Ann and Alix attended last month. Sara plans to attend the October meeting.

Meeting adjourned at 6:55 PM as moved by Maureen Cox; seconded by Alix Duggan; all in favor; motion carried.

Respectfully submitted,

Anne Poletto