

BRUNSWICK COMMUNITY LIBRARY

BOARD MEETING MINUTES

APRIL 17, 2018

BOARD MEMBERS IN ATTENDANCE:

Clemente, Ann
Colasurdo, Laurel
Cox, Maureen
Gabey, Marthe Ann
Hurteau, Natalie
Kiley, Amy
Maniello, Kevin
Mahoney, Tom
Painter, Carrie
Poletto, Anne
Wobrock, Fred

Excused Board Members:

Casale, Dan

Guest:

Fellows, Mary
Hopkins, Sara

Presentation by Mary Fellows (BELLS) in the importance of early literacy and how our program supports.

Treasurer's Report: Finance committee approves monthly statements.

Motion: Marthe Ann Gabey

Board Approves Treasurer's Report

Director's Report:

- Stats have increased this month
- Egg Hunt had 400 people in attendance with 1,000 eggs that were distributed; Some children did not get a chance to retrieve any eggs. Next year there is an idea of having a Bunny Hop rather than an egg hunt and possibly change the location to the Brunswick Community Center. The PTSA are willing to help as well.
- Sara's programming is doing very well.
- More people are making donations since we went Fine Free since April 1st.
- McCarthy grant Natalie is working on (see April's Director's Report)
- Natalie spoke with Paul Maise for the Construction Grant
- We have 7 vendors for the Farmer's Market
- Natalie is submitting paperwork for pass ports and awaiting training.

Motion: Tom Mahoney; Anne Poletto

Board Approves the Director's Report

Old Business:

Long Range Planning:

- Ann Clemente has put together a framework that Tim Burke had designed an outline. On Step 4 (Gathering feedback, creating focus groups, community conversation; possible open forum. 1st Tim Burke could help us facilitate the first focus group; 2nd Create a survey from the focus group; maybe create a Survey Monkey and look at different samples to create. Making an August/September deadline.
- McCarthy Grant – Basis of request is laptop computers; create privacy for our patrons; create more classes in art and technology

Committee Reports:

Building Grounds:

- Dave B. will repair roof when it will be a nicer day

- Gavin Landscaping – no response as Natalie has been contacting him; Our contract has expired within them since 2017. Tom Phibbs Landscaping – Ann Clemente will get a price/quote.
- Kevin reported that he will be contacting Mark Kessler about our propane tank. We just need to get a site plan together which will also help us in future building planning.

Anne Poleto attended our Friends Meeting:

- Friends will pay to have the carpets cleaned
- Garden Day is June 2nd and looking for a trustee member to assist in handling the money during the event
- Garden Day is from 9-1pm with an 8 am set-up
- Still looking for Vendors
- Raffle items
- Grafton Library will be participating in their book sale
- Looking for Baskets for adult reading program
- Summer Concert Series needing help with selling raffle tickets, dates are:
 - 7/3 – Wilder
 - 7/17 – Big Fezz
 - 8/28 – Whiskey Highway

*Please reach out to Jude if you are planning to help out on Garden Day!

- August 5th Library's Anniversary Celebration: Natalie will be holding a cupcake decorating party on 8/3-8/4 Event Time is 1-3pm; \$15/adult and \$7.50/Child
- Invite Senator Marcione to attend

Upper Hudson Lib. System: Fred had attended the annual meeting.

- Budget for NYS the government cut \$4M however we got \$4M back with an additional \$1M realizing that libraries so very important to its communities. (\$1.1M for construction grant)
- Annual Dinner Meeting @ UHLS will be on June 19th at the Hilton in Troy. Tables will be designated for Brunswick this year. In May we will know who will be nominated.
- Encouraging all to attend

Town Meeting – Tom Mahoney attended; Nothing to report

- Looking to hire Paul Mays for part of the construction grant. This would be considered as an architectural fee. June 1st is the when we can apply for the grant and the deadline is in August.
- Looking to redesign the circulation desk.

Motion to approve Old/New Business – Tom Mahoney; Marthe Ann Gabey

Next Board Meeting, May 15th

Town Meeting – Carrie Painter will attend

Meeting Concludes at 7:55 pm – Motion to Adjourn: Laurel Colasurdo