

Brunswick Community Library
Monthly Meeting of the Board of Trustees
February 19, 2019

Present: Ann Clemente, Tom Mahoney, Kevin Mainello, Matthew Perfetti, Laurel Colasurdo, Maureen Cox and Library Director, Natalie Hurteau
Excused: Amy Kiley, Anne Poletto, Marthe Ann Gabey, Dan Casale, Jenn Shatz
Guests: Tim Burke

Meeting was called to order at 6:11 pm by Ann Clemente. January minutes were reviewed and approved as written. (Maureen Cox and Laurel Colasurdo)

Treasurer's report was presented by Maureen Cox. Finance Committee met to review documents. Annual appeal continues to come in. (Tom Mahoney, Kevin Mainello)

Director's reports for January was presented by Natalie Hurteau.
January Highlights:

- Stats are up from December and 13% increase from 2018
- Lap tops were cataloged and put to use in the middle of the month so there is no stat report; but they have been very positively received by the community.
- Winter Reading program is very successful; 95 with adult participating and large program turnout
- Jake Ashby will be coming to STEAM on March 28th @ 4pm, working with Daphne Jordan's team to get a date in the books for her too.
- Sara will continue to do outreach and training for adults with ASD with Carrie Painter
- Bunny Hop as scheduled, please sign up!
- BCL now has a library of things, thanks to the Friends of the Library. There are 4 snow shoe sets (two different sizes) available for check for a three day loan period. The release of record will coincide with a Grafton State Park event. Will look into getting an instructor at the library to teach a class. Additional Library of Things items will possibly include American Girl Dolls, Bethlehem Public Library has had a lot of success loaning the dolls and Castleton Public Library has also had very successful programs based around the dolls. Sara will be reaching out to the American Girl Website to see if a doll can be donated and will be reaching out to the Friends again.
- Sent out announcements for the new Farmer's Market Season. Changes this year include times and dates to Saturdays at 3-6pm, required attendance of 10 dates, and a registration fee of \$50 that will be returned to the vendor if they meet the 10 dates. If the library does not receive enough vendors, the Farmer's Market will be canceled and Garden Day and Fall Fest will be the big focus of the seasons.

(Maureen Cox – Kevin Mainello)

New Business:

Ann Clemente welcomed Tim Burke, Executive Director of Upper Hudson Library System to come and speak to the board about a Director succession plan. T. Burke explained all of the different avenues the board could take including an internal appointment or an open search. As an association library, T. Burke explained that an internal appointment was 100% acceptable and legal, should the board choose to go this route. Open discussion between the board, Library Director Natalie Hurteau and T. Burke took place. The board ultimately made a motion to appoint Sara Hopkins as Library Director, with a 6-month probation period, including a 3-month evaluation and with the contingency that an assistant will need to be hired by a search committee with Sara and two members of the board. (Kevin Mainello – Tom Mahoney)

T. Burke walked the board through the next steps, and the exec committee will be reaching out to Sara to set up an interview. T. Burke also outlined the steps the board needs to do to start a search for a new assistant and offered his guidance each step of the way. The Board thanked T. Burke for his expertise and his time during this transition.

Ann Clemente shared the NYLA article on the Barker Public Library, which has recently burned down. NYLA is collecting donations for the Barker Public Library. Should board members wish to make a donation, they can go to the Go Fund Me page, or visit NYLA.

Committee Reports:

Buildings and Grounds – Quotes for the grants were discussed and the board made a motion to go with MR2 (Tom Mahoney – Maureen Cox)

Discussion on how money is taken out of the budget for the furnaces and other buildings and grounds purchases was further explained. Maureen Cox suggested that Sara Hopkins start a “wish list” for building improvements to work in to the budget for the following year.

Natalie will reach out to the Meaghan Brennan for an update on renderings to display in the library.

Capitol Campaign

Laurel Colasurdo thanked Fred Wobrock, Marie Stasiak and Pat Carlson for the help and support for sharing the information from the previous campaign. Laurel and Amy Kiley will be looking to get together soon.

Friends – planning an Art at the Library Night for a fundraiser on March 15th @ 7-9pm. Tickets will be \$10 at the door and 12 local artists will be selling their work. Artists get to keep their commission but were asked to make a donation to the library. Garden Day is back on! June 8th @ 9-1am.

Ann Clemente spoke with Tom Engster at the recent Town Meeting about cleaning out the library basement. T. Engster has agreed to have the Town drop off a large recycling bin for clean up. Board to coordinate with Unity House and Boy Scouts to load up the bin, and Town will take away free of charge.

UHLS – Advocacy Day is Wednesday, February 27, our ask is very big this year a total of \$240 million. Natalie Hurteau will be part of the UHLS and going down to the Capitol. UHLS also revealed that there is a large possibility that there will be no Bullet Aid this year, so advocacy is more important than ever this year. Ann Clemente and Sara Hopkins to attend Board Leadership Training with Tim Burke at UHLS on March 21st.

Board made a motion to enter into executive session (Ann Clemete – Tom Mahoney)

Next Board meeting is Tuesday, March 19 @ 6pm and will be joined by team UHLS for CORE Trustee Training

Next town board meeting is March 14th and Tom Mahoney, Sara Hopkins and Natalie Hurteau will attend

Adjourned 9:30 (Matthew Perfetti—Kevin Mainello)