



BOARD OF TRUSTEES MEETING MINUTES April 21, 2026 - 6pm

The Brunswick Community Library provides access to life-long learning, resources, engaging activities, and an inclusive community space for all.

*****Abbreviated meeting due to UHLS Core Trustee Training.
Time-Sensitive updates requiring immediate action or motion only.*****

Call to Order: 6:03 pm

Present: Virginia Anderson, Brittany DeWire, Alix Duggan, Therese Goyette, Rick Jensen, Meredith Lee-Clark, Jonathan Mann, Annie Metzger, Carol Rosbozom, Jenn Shatz, Yusuf Silk, Andrea Wedler, Debra Zaffuts, Sara Hopkins

Approval of March 2026 meeting minutes: Motion to approve by Brittany; seconded by Deb. All in favor, save two abstentions due to being absent at the last meeting (Yusuf and Meredith); motion carries.

Treasurer's Report

- Approval of March 2026 Treasurer's Report: The Treasurer sent the report via email in the days leading up to the meeting, and the Finance Committee met immediately prior to this meeting to discuss the report. The Finance Committee motions to approve the Treasurer's Report; seconded by Therese. All in favor, motion carries unanimously.

Director's Report

- The monthly statistics were shared with the board via email prior to this meeting.
- Monthly Community Message: The Library is a great place to get accessible books if traditional reading methods are difficult for you! Here are three ways: -Books By Mail are available through UHLS for library users who are visually impaired and housebound. -Libby App has accessibility features. In addition to audiobooks, the app and ebooks can be navigated and read with screen readers. Text can also be enlarged to make any book large print and open dyslexic fonts are available. -NYS Talking Book and Braille Library is open to NYS residents who are unable to use standard print items. Our library can help you get connected to them.

Committee Reports: Time-sensitive business, or items requiring votes.

- **Building & Grounds**
- **Fundraising / Annual Appeal**
- **Nominating:** All board members who can renew for a second term, are. For 2027, our only big change will be Alix going off the board and we will need to elect a new board president.
- **Personnel & Policy**
- **Website Committee:** promotion of the new UHLS app.

Old Business:

- Confirm Conflict of Interest forms and Google Drive accounts for all Board Members

New Business:

- Spring Annual Appeal Letter/Mailing: at the May meeting, we will have an envelope stuffing party so that we can mail out our letter. The ask this time will be for all of the concrete work that needs to be done, including the emergency exits, sidewalk extensions, and the pad for the pavilion.
- Executive Committee Meeting: the committee tasked Alix with checking in with all committee chairs to encourage them to have meetings either in person or via email.

Next Brunswick Town Council meeting: May 14, 2026 at 7pm (*Jenn Shatz attending for BCL*)

Next Library Board of Trustees meeting: May 19, 2026 at 6pm (*letter stuffing party!*)

Adjourn: 6:11 pm Carol moves to adjourn, Yusuf seconds, all in favor, motion carries unanimously.

>>> [UHLS CORE Trustee Training for Library Trustees!](#)