



BOARD OF TRUSTEES MEETING MINUTES March 25, 2025 - 6:00pm

The Brunswick Community Library provides access to life-long learning, resources, engaging activities, and an inclusive community space for all.

Call to Order: 6:07 pm

Present: Brittany DeWire, Alix Duggan, Therese Goyette, Meredith Lee-Clark, Annie Metzger, Carol Rosbozom, Yusuf Silk, Andrea Wedler, Debra Zaffuts

Excused: Virginia Anderson, Fred Wobrock

Approval of February 2025 meeting minutes: Alix motions to approve, Deb seconds, all in favor, motion carries unanimously.

Treasurer's Report

- One CD coming due end of April, so Andrea will reach back out to Dennis Fagan about rolling it over into something else
- Approval of February 2025 Treasurer's Report: The finance committee met prior to the meeting to go over the Treasurer's report, which was sent via email in advance to all board members. The finance committee moves to approve the report, Annie seconds, all in favor, motion carries unanimously.

Director's Report

- All statistics were sent out via email prior to the meeting.
- Sara forwarded a message from Tim Burke at UHLS with talking points about the federal EO defunding IMLS. She also sent out information to us with a script to call our congresspeople - we all need to do it.
- Monthly Community Message: Contact your legislators about how much your library means to you! And also Brunswick Bake-Off! Get people to enter!

Committee Reports:

- Discuss Time-sensitive updates requiring immediate action or motion only
- Goals for 2025 Committee Work
 - Building & Grounds: no time sensitive updates.
 - Fundraising / Annual Appeal: Scott Bendett has the bake off "on his calendar".
 - Nominating: Nobody is scheduled to term out this year, but we have a couple of good candidates in the till. We are discussing changing the name to "Nominating and Retention" and discussing increasing the size of the board to 13.
 - Personnel & Policy: Update of Confidentiality of Library Records Policy: Meredith moves to adopt the updated policy as circulated, Alix seconds, all in favor, motion carries unanimously. The committee is also working on a New Member Packet of information to give to new board members

Old Business:

- "Public Annual Report" in Town Newsletter: Sara wrote up a lovely summary of our 2024 statistics and overview of library offerings to share in the next edition of the Brunswick Town Newsletter

New Business:

- Upcoming UHLS Virtual Trustee Training Sessions: 6/18/25, 9/18/25. 6:30pm. There is a link on the UHLS website.
- 2026-2029 BCL Long Range Plan Review: The Executive Committee met recently and started to review our Long Range Plan, which is due for a revision by the end of the year. We will aim to have a draft for the board to review by October.

Next Brunswick Town Council meeting: April 10, 2025 at 7pm (*Brittany DeWire attending*)

Next Library Board of Trustees meeting: April 15, 2025 at 6pm

Adjourn: Annie motions to adjourn the meeting, Brittany seconds, all in favor, motion carries unanimously at 6:30 pm

>>> [Google Workspace Workshop for Library Trustees!](#)