

Monthly meeting BOT
Brunswick Community Library
November 21, 2017

Present: Fred Wobrock, Carrie Painter Shaw, Jude White, Maureen Cox, Ann Clemente, Anne Poletto, Marthe Ann Gabey, Tom Mahoney, Dan Casale.

Excused: Natalie Hurteau, Amy Kiley

Meeting was called to order by Fred Wobrock at 6 pm.

October minutes were reviewed and approved as written. (Tom - Marthe)

Sara Hopkins presented the director's report in Natalie's absence. Programs, classes, circulations statistics and many activities were reported. December 30th - the First Annual Library Lights will be held. (Maureen - Ann C)

Treasurer report given by Maureen Cox. Investment accounts and Quickbooks reviewed. P & L and quarterly activity statements reviewed. Finance committee met prior to the meeting and reviewed and checked all account balances. (Marthe - Anne)

School budget vote. Progress will be updated at January meeting.

Book signing with Senator Bruno will be held in the spring. Anne will follow on this.

COMMITTEE reports

Building and grounds. Natalie has presented three quotes for our new roof. Tom Mahoney has met with two of these businesses. Much discussion occurred comparing the three quotes. Tom will ask Innovative Home Improvements to add more details to the items discussed in their quote. Tom motioned for the board to accept their quote with the "dressed up details" as discussed. Dan seconded and board approved. The front section of the library will be done first and soon as this is urgently needed.

Tom is concerned about the propane tank being exposed. Solutions were discussed. Dan will check with Niagara Mohawk about the possibility of conversion to gas. Will make further plan at January meeting. Tom will discuss this with Natalie and ask her to call our propane provider for their input. Need to review security system, alarms, water tank, and building status.

FRIENDS. Jude White reports that the quarterly stipend will continue at \$800 per quarter through 2018. Garden Day is June 2, 2018. A 30th birthday celebration for the library is planned on 8/5/18 at the Brunswick Elks. (Maureen - Ann)

Nominating committee. Ann and Jude report. Kevin Mainello is presented to complete Shirley's term and Laurel Colasurdo is presented to replace Jude (who term ends in December). Jude made a motion to accept these candidates and Ann seconded the motion). The slate of officers is presented to the board with Fred Wobrock as President, Ann Clemente as Vice President, Maureen Cox as treasurer and Amy Kiley as secretary. Jude made a motion to present and vote to approve the slate. Board accepts the slate. Maureen made a motion to accept the slate and Carrie seconded this.

UHLS Fred attended. Tim Burke as been confirmed as council president of NYLA. UHLS is interested in the success/pitfalls as our shared services progresses as other member libraries may have to consider shared services as well.

TOWN BOARD. Fred attended and thanked the Board for our continued funding and increase of nearly \$2100.

NEW BUSINESS. 2018 budget reviewed. Of note, \$19,000 additional funds from Grafton for shared services. Fred made a motion to approve the budget. Carrie seconded. Will revote in January but no radical changes expected.

Shared services. Discussion re: shared services. HR committee wishes to review Sara Hopkins job description and title. December 2nd is "Meet the Director" with Natalie being introduced to the community at Grafton Library.

Annual appeal. Maureen reports. Letter is ready. We are sending 5500 letters. Three quotes received for printing and mailing received. Prout Printing was accepted (this was the lowest quote). We will look into getting a permit to save on postage as a nonprofit. Mailing planned for end of November.

Email approval was given for the MOU for shared services; however, Fred made a motion to approve the MOU and forward to Grafton for their signatures. Board approves. Grafton's board has approved the MOU as well.

(Fred - Maureen)

Next meeting will be a brief meeting and holiday party at Two Brothers on 12/19/17.

Next town board will be held on December 14th. Fred will attend with Natalie. Maureen may attend as well.

Meeting adjourned 7:48 (Anne - Maureen)