

Brunswick Community Library
Monthly Meeting of the Board of Trustees

May 16, 2017

Present: Fred Wobrock, Carrie Painter Shaw, Anne Poletto, Tom Mahoney, Natalie Hurteau, Jude White, Amy Kiley.

Excused: Maureen Cox, Marthe Ann Gabey, Dan Casale, Anne Clemente

Meeting called to order at 6 pm by President Fred Wobrock. April minutes were reviewed and approved as written. (Fred - Carrie)

Fred gave the treasurers report from the email report from Maureen Cox. Investment accounts balance \$101,557. Bank Statements and Quickbooks reviewed by all and a copy was presented for file. Finance committee will meet in June and review April and Mays account balances. Profit and loss statements and Quickbooks reviewed. (Tom - Anne P.)

Directors report -- Natalie presented her report. As always, lots of activities. Easter Egg Hunt was a collaborative effort with the PTSA. Great success. We will continue to "fill in the gaps" for the school programs with weekly art classes and music classes in the fall. Some upcoming programs are: 5/23/17 Suicide Prevention presentation from Rensselaer County. Drug take back day on 5/27/17. SRP coming together. Theme is "Build a Better World". Instead of the children receiving prizes for their reading goals, the children will pledge reading hours and as a community (sponsors needed), we will adopt wild life animals. Lots more happening. All detailed in the report in file . Natalie is looking into becoming an EZ Pass provider. (Jude - Amy)

OLD BUSINESS

Sign completed and paid for.

IRA. Maureen continues to do some research. For this year, Pershing has agreed to waive fee.

McCarthy Family Trust - nothing new to report.

Placement of the Free Little Libraries...some ideas discussed re: new locations. Anne will talk to Pat about possible Keyes Lane or the Town Beach. Need approval and then means to move the structures.

Building and Grounds: Need Kyle to send an invoice for the work around our new sign. Jude will contact him. Will ask him to discard of the old fencing, plant around the propane tank and divide grasses for Garden Day.

Tom will have someone look to repair siding /fascia from the building that was blown off recently.

Friends. Jude reports. Garden Day 6/3/17. Help needed. Some raffle prizes already in the library for ticket sales. Set up help, baking and raffle prizes needed. Quarterly raffles continue. 1st qtr raffle sales were \$103, 2nd qtr raffle sale was \$117.

Natalie wonders if the Friends would like to purchase something from Vista prints for sale at Garden Day. Natalie will order. I will check with Dorothy.

Policy Committee. Updated circulation policy to include Fine Free Cards for Children. Policy discussed and approved. Motion to approved made by Fred and seconded by Jude.

Motion to move money to pay for Brunswick Jr. Cards made by Anne and seconded by Carrie.

Employee Compensation and Benefits Policy. This will be tabled for now.

Nominating Committee of Anne Clemente and Jude White. We need one more member. Do we want to fill Shirley's spot? Her first term expires December 2017?
Jude and Anne will discuss and present report next month.

UHLS. Fred attended the Meeting. Construction Grant workshop will be held May 25. Fred and Natalie will attend.

Carrie was at the Town Board Meeting. Nothing to report.

New Business: Tom and Natalie are looking at reorganizing library space. Looking into grant for shelving, energy efficient lighting. Just starting to put this together. Natalie would also like the library to be wireless. Looking into this as well.

School Budget Vote in May 2018. We may want to consider asking for more money. May ask Marie if she is interested in this project.

National Grid's report reviewed. To increase efficiency, we would change lighting fixtures and light bulbs. Go to LED lighting. Projected cost of project could be recouped in 5 years (based on their report). This may be part of a larger construction grant.

New payroll service provider is Priority One. Will do first payroll 5/30/17.

Next BOT Meeting 6/20/17 at 6 pm.

Town Board meeting 6/8/17. Dan Casale will attend.

Adjourned 7:20 pm (Jude - Anne P)